



DATE: June 8, 2018

TO: **California Fig Advisory Board (CFAB) Board Members and Alternates**

PRODUCERS		PROCESSORS	
2016-2018 Term		2017-2018 Term	
<u>Members</u>	<u>Alternates</u>	<u>Members</u>	<u>Alternates</u>
Chris DeBenedetto, Chairman	Marc Marchini	Matt Jura	Alyssa Jura
Kevin Herman	Erik Herman	Dan Mortenson	Keith Jura
Paul Mesple	Francesca Marchini Ford	Gary Jue	Linda Cain
Diane Herman	Doug Mueller	Mike Jura	Jim Gargiulo
Richard DeBenedetto	Maury DeBenedetto	Jane Asmar, Vice Chairwoman	Joe Leon

CC: Mr. Robert Maxie and Mr. David Hillis, CDFA
California Dried Fig Growers
Interested Parties

FROM: Karla J. Stockli, Chief Executive Officer

SUBJECT: **CFAB Annual Board Meeting – June 18, 2018**

A meeting of the California Fig Advisory Board has been scheduled as follows:

Date/Time	Location
June 18, 2018 2:00 PM	California Fig Advisory Board 1925 Howard Road, Suite E Madera, CA 93637

The purpose of this meeting is to elect new officers and to review and adopt proposed program activities and finances for the 2018-2019 program year. Attached for your consideration is the meeting agenda. Please note that meeting materials will be sent to you under separate cover.

Although most of you have confirmed your availability for this meeting, please reaffirm your RSVP by responding to the Outlook Meeting Invitation email or call the CFAB office at 559-673-0526.

Attachment

CALIFORNIA FIG ADVISORY BOARD

Meeting Notice and Agenda

June 18, 2018

2:00 PM

Location: California Fig Advisory Board
1925 Howard Road, Suite E, Madera, CA 93637

1. Call to Order by Chris DeBenedetto, Chairman

2. Roll Call

PRODUCERS 2016-2018 Term		PROCESSORS 2017-2018 Term	
<u>Members</u>	<u>Alternates</u>	<u>Members</u>	<u>Alternates</u>
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Kevin Herman	Erik Herman	Dan Mortenson	Keith Jura
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Diane Herman	Doug Mueller	Mike Jura	Jim Gargiulo
Richard DeBenedetto	Maury DeBenedetto	Jane Asmar, Vice Chairwoman	Joe Leon

3. Approve Meeting Minutes of June 13, 2017

4. Public Comments on Agenda Items

5. CDFA Report – Producer and Processor Appointment Order / Other

6. Election of 2018-2019 FY OfficersExhibit 1

7. Industry Update – Situation Analysis (USDA Purchase Request, etc.)

8. Proposed Annual DFA Research Survey.....Exhibit 2

9. Review and Approval of Proposed Market Development Activities & Branding/Logos Exhibit 3

10. CFAB Finances for Review and Approval

- a. 2017-2018 FY Projected Statement of Income/Loss.....Exhibit 4
- b. 2018-2019 FY Adoption of Proposed Budget and Assessment Rate.....Exhibit 5
- c. 2018-2019 FY Adoption of Proposed Substandard Fig Pool BudgetExhibit 6

11. Provide update on Substandard Fig Pool Collection of Funds

12. Recommendation to Retain Mastro & Cuttone CPAs to perform the CFAB 2018-2019

Financial and Compliance Audit

13. Memorandum of Understanding for the Period 07/01/2018 to 06/30/2019 Between California Fig Advisory Board and (California Fig Institute and California Fresh Fig Growers Association)

14. Executive Session *(Closed session pursuant to California Governmental Code 11126(a) to discuss personnel matters)*

15. Other Business

16. Public Comment on matters not on the Agenda - two minutes per person will be allowed

17. Agenda Items for Future Meetings

18. Next Meeting

19. Adjourn

All agenda items are subject to discussion and possible action. All meetings of the California Fig Advisory Board are open to the public and subject to the Bagley-Keene Open Meeting Act. All interested parties are invited and encouraged to attend the meeting. Time will be allowed for members of the public to make comments on each Agenda item. This time will be limited to two minutes per person for each Agenda item. Persons with disabilities needing special accommodation should contact the California Fig Advisory Board at (559) 673-0526 at least five days prior to the meeting. This Meeting Notice and Agenda is available on the California Department of Food and Agriculture's Website at www.cdffa.ca.gov/mkt/mkt/index.html or <https://it.cdffa.ca.gov/igov/postings/detail.aspx?type=Notices>. For further information regarding the Agenda for this meeting, please contact Karla Stockli, CEO, California Fig Advisory Board at (559) 673-0526.